

Riverview Lions Club Rental Information

Bookings and Fees

- Bookings are on a first come, first served basis.
- Bookings are only confirmed once the Confirmation/Damage Deposit fee is paid and the Rental Agreement is completed between the Riverview Lions Club and the Rental Customer.
- Confirmation/Damage Deposit: **\$100.00** (exceptions may apply for non-profit customers). Rentals must be cancelled 30 days in advance of an event to receive a confirmation/damage deposit refund. The confirmation/damage deposit will be returned upon a satisfactory post event club inspection and return of any keys issued to the Rental Customer.
- Rental Rates
 - Hourly Rental Rate: **\$25.00** per hour, a minimum of two hours.
 - Half-Day Rental Rate: **\$150.00** plus cleanup (if applicable).
 - Full-Day Rental Rate: **\$250.00** plus \$100.00 for cleanup.
 - Corporate and Non Profit Rate as negotiated
- Final rental payment is due within 30 days of event.

Bar Services

- Due to the Club's Liquor License there is to be no liquor allowed on the premises except that purchased through the bar. Liquor must be consumed within the building and/or on the deck. Bottles are not permitted in the hall and/or on the deck. The bar has the right to close down any event violating these conditions.
- Bar tenders are provided by the Lions Club, as required by our N.B. Liquor License.
 - If you wish to purchase wine for the table, the fee is around 15% per 750ml (i.e. a standard bottle of wine). Here's how it works: You let us know the brand and number of bottles you want purchased (which we must pick up for you because of our liquor license) and you pay around 15% on each bottle. For example: a \$10.00 bottle of wine would be a cost around \$11.50.
 - Under very special circumstances is Homemade Wine permitted to be given out. As per our N.B. Liquor license, guests are not permitted to open homemade wine in the building or on the property.
 - Beer, wine and spirits - \$3.75. Coolers, shots, specialty drinks – \$4.50 (Bar prices subject to change)

Food Services

- Lions Catering
 - Roast Beef, Pork and Ham - \$16 per plate
 - Turkey - \$18 per plate
 - Other – As negotiated
 - Meals include: three vegetables, roll, tea/coffee, juice and dessert and there are no taxes or tip fees added to the price.
- If your event is catered by the Lions, as per our menu: Tables, Chairs, Setup (as instructed by you), Place Settings (napkins, setting/cutlery, plastic table cloths, other setup materials) and Servers/Meal Cleanup are included in the price.
- If you pay for 100+ meals, as per our menu, your rental fee is waived (\$0.00) plus \$100.00 for cleanup.
- The number of plates to be purchased must be finalized 10 days prior to event.
- If you decide to cater on your own or bring in caterers tables and chairs are included. Setup, Place Settings (napkins, setting/cutlery, plastic table cloths, other setup materials) and Servers/Meal Cleanup are not included in the price. Food and other supplies for non catered events are not provided, i.e. sugar, creamers, napkins, cups, cooking pans, utensils, other food and supplies.
- There are some special plug units in the hall for heating equipment and access to the hall refrigerator at no extra cost (when available). Due to the Club's Health Policy, kitchen facilities and portable equipment are not available to the general public.
- Catering materials and supplies (personal or professional) must be removed from the hall by 6am immediately following the date rented. The Riverview Lions is not responsible for lost or stolen catering materials and supplies.

Other Rental Information

- The Rental Customer is responsible for the conduct of his/her guests. All damage costs to the hall and equipment will be charged directly to the Rental Customer.
- The Riverview Lions Club is a non-smoking building.
- Decorations are not provided.
- The Riverview Lions Club must remain free of nails, hooks, and other materials that can cause damage to walls, doors, windows and ceilings. Decoration materials and supplies (personal or professional) must be removed from the hall by 6am immediately following the date rented. The Riverview Lions is not responsible for lost or stolen decoration materials and supplies.
- Confetti/Rice/Other similar materials are not permitted in the club or on the grounds and could result in loss of confirmation/damage deposit if extra cleaning is required.
- Keys: For your convenience, as needed, a key is provided the week of the cater. Please remember to lock the club after leaving and return the key only to the Rental's Chair (to avoid payment for a misplaced key).
- Internet: there is wireless internet available at no extra charge.